

**Manager Training Programme
of the German Federal Ministry for Economic Affairs and Energy**

APPLICATION FORM

Please fill out this form in **English** using the **Adobe Reader**

1. CANDIDATE DATA

Personal details

First name *(as written in passport)*

Last name *(as written in passport)*

Date of birth *(dd/mm/yyyy)*

Gender

International passport number

Date of expiry *(dd/mm/yyyy)*

Contact Data

Street & Number

Postal code

City

Region

Country

Telephone private

Telephone office

Mobile

Skype

Email private

Email office

Education

Name of university

Subject & degree obtained

Years *(from-to)*

Participation in other training programmes

Name of institution

Name of programme

Year

Duration

Foreign language skills

English

basic

good

fluent

none

German

Other language(s)

Current employment

Position

Department

Responsibilities

Number of direct subordinates

Years of employment

2. COMPANY DATA

Company details

Name of company

Year of foundation

Company Address

City

Region

Company website

Company description

Type of ownership

Private ownership

Other (please specify)

State owned company

Mixed form of ownership (private & state)

Legal form

Is the company part of a holding?

Yes

No

Number of employees

Annual turnover (€)

Company's share in export (%)

Main type of business

Manufacturing

Other (please specify)

Trading

Services

Economic sector

Statistical classification of economic activity

Branch 1

Branch 2 (optional)

Branch 3 (optional)

Products / services and their percentage of company's annual output

Name the main products / services which the company produces / provides

Percentage

%

%

%

3. PROGRAMME PARTICIPATION DETAILS

Company goals and objectives for your participation in the programme

Please state the form of cooperation, your company is (mainly) planning in Germany (several ticks possible)

import export distribution founding of Joint Venture

subcontracting licensing franchising exhibition/ trade fair

other forms of cooperation, please specify:

Please describe your motivation for applying for the programme and the objectives of your company for economic cooperation with Germany. Refer to the answer(s) given above.

Please describe recent challenges in your field of business

Cooperation project / cooperation aims in Germany

Please, specify details about Economic Sector, Products, Services of German Companies, which are interesting for your Company

Economic sector Name of German company / contact (if available)

Intended form of cooperation Products/services

Economic sector Name of German company / contact (if available)

Intended form of cooperation Products/services

Economic sector Name of German company / contact (if available)

Intended form of cooperation Products/services

Please name already existing contacts with German (or other foreign) companies

Name of company, country Nature of Cooperation

Do you have the authority for conducting negotiations? Yes No

Thank you for taking the time to complete this form!
Please **save** this PDF-file and **rename** it with your name:

Please send the saved PDF-file back to the partner of the programme in your country via **email**

Please also **attach** the following documents:

- Privacy Statement
- Organisational chart of your company
- A booklet about your company or a short presentation in Power point
- Technical specification of products, equipment, etc. for buying / selling
- Letter of intent from German companies